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Minutes

Council on Academic Affairs

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1984

# June 28, 1984

Council on Academic Affairs

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### Recommended Citation

Council on Academic Affairs, "June 28, 1984" (1984). *Minutes*. 698.  
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# MINUTES OF THE COUNCIL ON ACADEMIC AFFAIRS

June 28, 1984

The meeting was held at 10:30 a.m., June 28, 1984, in the Effingham Room of the University Union.

Members present: Dr. Aulabaugh, Mr. Ed Blakemore, Dr. Doughty, Dr. Quivey, Mrs. Stoner, Miss Tammy Walker, Dr. Wohlstein, Dr. Pat Wright, and Vice President Soderberg. Absent: Dr. Barger, Mrs. Lasky, Dr. McAlister, and one student.

Visitors: Mr. Steve Binder of The Daily Eastern News, Dean Lowell, Dean Moore, Mr. Martin Reed, Dr. Hooser, Mrs. Liz Schaeffer, Dr. Kelly, Dr. Ortiz, and Dr. Hansen.

## I. Minutes of May 3.

The minutes were approved as published.

## II. Introduction of New Student Members.

The following were introduced as new members of the Council: Miss Tammy Walker and Mr. Ed Blakemore.

## III. Communications.

1. From A & S Cur.Com. - Proposed new course, SPC 3630, Communication in Organizations - Agenda Item 84-26 - 5/1/84.
2. From A & S Cur.Com. - Proposed new course, SPC 3700, Speech Communication Research - Agenda Item 84-27 - 5/1/84.
3. From Vice President Soderberg - Summary of academic waivers granted and denied during the month of April 1984 - 5/8/84.
4. From Vice President Soderberg - Report of Pass-Fail for Spring 1984 - 5/15/84.
5. From Col. of Bus. - Proposed revision of the Energy Management Major - Agenda Item 84-28 - 5/14/84.
6. From Mr. James E. Martin - Report of Academic Appeals Committee for Spring Semester 1984 - 5/29/84.
7. From Vice President Soderberg - Summary of academic waivers granted and denied during the month of May - 6/18/84.
8. From Dr. Barger - Report of sub-committee on off-campus social studies distribution requirement (Agenda Item 84-25) - 5/7/84.
9. From President Rives - Approving the action taken by CAA on 3/23/84 concerning admission requirements - effective date set for Fall Semester 1988 - 6/20/84.
10. From Mr. Scott Calhoun - Expressing appreciation for the opportunity to serve on the CAA - 4/30/84.

## IV. Report of Sub-Committee on Academic Integrity.

Dr. Wohlstein commented on the report prepared by the sub-committee (he served with Dr. Quivey and Mrs. Stoner in the preparation of the report). Dr. Doughty moved and Dr. Aulabaugh seconded the motion to approve the recommendations. Voting will be later. Agenda No. 84-29 was assigned.

### A. The proposed catalog statement is:

It is assumed that students will honor the tradition of academic honesty. Should incidents of suspected classroom cheating or plagiarism occur, however, the following steps will be taken.

- 1) The instructor who has witnessed academic dishonesty or who has other evidence that academic dishonesty has occurred will confront the student to inform him/her of the allegation. Time permitting, the instructor will contact the Judicial Affairs Office prior to talking with the student. If the student admits the violation, the instructor will assess an appropriate academic penalty and will inform the Judicial Affairs Office using an Academic Misconduct Incidence Report form.

- 2) If the student disputes the allegation, or if a sanction greater than a failing grade for the course is warranted, a hearing will be provided by the Judicial Affairs Office in accordance with provisions of the Student Conduct Code. If as a result of the hearing the student is found responsible for the violation, the instructor will assess an appropriate academic penalty. Other sanctions such as probationary status or separation from the institution can be imposed by the University's disciplinary system.

B. Academic Integrity Policy for Inclusion in Fall Semester Official Notices.

Students accused of academic misconduct are entitled to a judicial hearing in accordance with the provisions of the Student Conduct Code. A student accused of academic misconduct in a course may not drop the course until such time as disciplinary action, if any, is concluded. In the event that the alleged violation occurs at the end of a term, an incomplete grade will be assigned pending completion of the disciplinary process.

C. Proposed Modification of Drop Policy.

A student accused of academic dishonesty in a course will not be permitted to drop the course until such time as disciplinary action, if any, is concluded. In the event that the alleged violation occurs at the end of a term, an incomplete grade shall be assigned pending conclusion of the disciplinary process.

V. Off-Campus Courses Counting for General Education.

In line with the sub-committee's recommendations, as spelled out by Dr. Barger, the members of the Council, by consensus, referred the matter to the Director of Continuing Education, with the recommendation that the Director work with the Vice President for Academic Affairs, academic deans, and department chairpersons. The item was then removed from the agenda.

VI. Proposed New Course, SPC 3630, Communication in Organizations - (84-26).

Dr. Wohlstein moved and Dr. Doughty seconded the motion to approve the proposal. Voting will be later.

VII. Proposed New Course, SPC 3700, Speech Communication Research - (84-27).

Dr. Wohlstein moved and Mrs. Stoner seconded the motion to approve the proposal. Voting will be later.

VIII. Proposed Revision of the Energy Management Major - (Agenda Item 84-28).

Dr. Doughty moved and Mrs. Stoner seconded the motion to approve the proposed revision. Voting will be later.

IX. Proposed New Courses in HED and PED - (Agenda Item 84-21).

Dean Lowell introduced Dr. Hooser and Mr. Martin Reed and gave some background on the proposed Health Education courses.

Dr. Doughty moved and Mr. Blakemore seconded the motion to divide the issue. The motion carried unanimously.

Dr. Hooser answered questions concerning the proposal regarding the Health Education courses and reviewed the major as it would appear in the catalog.

HED 3330. Mr. Reed answered questions concerning the proposed new course. Dr. Wohlstein moved and Dr. Doughty seconded the motion to approve the new course as amended. The motion carried unanimously.

HED 4720. Mr. Reed answered questions concerning the proposed new course.

Dr. Wohlstein moved and Miss Walker seconded the motion to approve the proposed new course as amended. The motion carried unanimously.

HED 3800. Mr. Read answered questions concerning the proposed new course and accepted a change in number to 3099. After discussion, the proposal was retracted to be returned on July 12 with an expanded outline.

HED 3000. The proposal was renumbered 3100 and the meeting times changed to (3-Arr.-4). This outline will be returned on July 12, also.

HED 1120. After discussion, the statement, "Not open to students who have credit in HED 2320 or 3100," was added. This outline will be returned on July 12.

HED 2320. This proposal will be returned on July 12 with the number of weeks included in the outline.

The above actions approved the following new courses:

HED 3330. Advanced Driving Maneuvers. (1-2-2) - effective Spring 1985

HED 4720. Instructor's Motorcycle Safety Course. (3-0-3) - effective Sp'85

X. Proposed New Course, SPN 3100, Span. Pronun. & Conversation - (84-22).

Dr. Kelly and Dr. Ortiz were present to answer questions concerning the proposal. Dr. Kelly indicated that the course will be offered during spring semesters. Voting on the motion made at the May 3 meeting resulted in it passing unanimously. This action approved the following:

SPN 3100. Spanish Pronunciation and Conversation. (4-0-4) - effective Sp'85

XI. Proposed Curriculum Changes in Music Programs - (Agenda Item 84-23).

Voting on the motion to approve made at the May 3 meeting resulted in it passing unanimously. This action approved the following to become effective Fall 1984: Music (B.Mus.) for following Options:

History-Literature Option -- Delete end of Summer 1984.

Performance Option: #

Music 1541, 1542, 1543, 1544, 2541, 2542, 2543,  
3542; at least 2 sem.hrs. from 0070, 2070,  
3542, 3547, 4541, 4542, 4750, 4840, 4850,  
4600\*, 4990\*.....19 sem.hrs.

Music History 1581, 3581, 3582; at least 2 sem.  
hrs. from 4600\*, 4870, 4990\*..... 11 sem.hrs.

Recital 1103 (each semester).....(no credit)

Choose one of the following emphases..... 48-63 sem.hrs.

Total..... 78-93

1. String, Wind, or Percussion Instruments Emphasis. Two semesters of class piano or completion of Music 2204; Music 2360, 3260, 3547; 3 sem.hrs. in music electives; 8 sem.hrs. of instrumental ensemble, including at least 1 sem.hr. of 0600 and 4 sem.hrs. from 0100, 0110 or 0120; 30 sem.hrs. in primary instrument. Total, 48 sem.hrs.
2. Keyboard Emphasis. Music 2205, 2206, 8 sem.hrs. in ensemble including 1 sem.hr. in 4950, 1-2 sem.hrs. in 0600, and 5-6 sem.hrs. from 0100, 0110, 0120, or 0300; choose primary study in one of the following applied areas. Total, 52-63 sem.hrs.
  - a. Piano Primary: Music 3221, 3222, 4920 (taken twice); 30 sem.hrs. in applied piano (may include 4 sem.hrs. of secondary applied keyboard); 1 sem.hr. in music electives; 2 sem.hrs. from 2155, 2360, 3155, or 3260. Total, 45 sem.hrs.

- b. Organ or Harpsichord Primary: 30 sem.hrs. in applied harpsichord or organ (may include 4 sem.hrs. in secondary applied keyboard); complete either the instrumental (2360, 3260) or (2155, 3155) sequence and one course from the other sequence; 8 sem.hrs. in music electives. Total, 42-43 sem.hrs.
- c. Accompanying Primary: 2 sem.hrs. in Music 1136; 2 sem.hrs. in 3136 or 0010; 3221, 3222, 4770, 4920; 2 sem.hrs. from 2155, 2360, 3155, 3260; 30 sem.hrs. in applied keyboard (may include 4 sem.hrs. of secondary applied keyboard); 6 sem.hrs. of French and/or German\*\*. Total, 53 sem.hrs.
- 3. Vocal Emphasis. Four semesters of class piano or completion of Music 2204; Music 2141, 2142; 30 sem.hrs. in applied voice; 5 sem.hrs. from 2155, 3155, 2360, 3260, or 4770; 8 sem.hrs. in vocal ensemble from 0300, 0600, 3120; 8 sem.hrs. in a foreign language (1101 or above)\*\*. Total, 57 sem.hrs.

#### Theory-Composition Option: #

Music Theory 1541, 1542, 1543, 1544, 2541, 2542, 2543,  
 3542 (taken twice), 3547, 4541, 4542; at least  
 18 sem.hrs. from 0070, 2070, 3370 and approved  
 music theory electives (including 4600\* and 4990\*)... 44 sem.hrs.  
 Music History 1581, 3581, 3582; at least 2 sem.hrs.  
 from 4600, \*4870, 4990\*.....11 sem.hrs.  
 Complete either the choral or instrumental conducting  
 sequence (Music 2360, 3260) or (2155, 3155)..... 3 sem.hrs.  
 Applied Study in Primary Instrument or Voice..... 10 sem.hrs.  
 Piano Skills 1203, 1204, 2203, 2204..... 4 sem.hrs.  
 Ensemble..... 6 sem.hrs.  
 Recital 1103 (each semester).....(no credit)  
 Total..... 78 sem.hrs.

#Majors are required to register for applied study and ensemble experience each semester in residence.

The meeting adjourned at 12 Noon.

Mary McElwee  
 Recording Secretary

#### Executive Officer's Report: (effective Fall 1984)

Each major for the B.S. in Bus. (Accounting, Administrative Office Management, Computer Management, Energy Management, Finance, Management, and Marketing) change the line reading "PLS 2603 or SOC 2710" to read as follows: "Political Science 1103 or 2603 or Sociology 2710."

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#### ANNOUNCEMENT OF MEETING

Effingham Room, University Union  
 July 12, 1984 - 3:30 p.m.

#### Agenda:

- +\*84-4. Proposed new graduation requirement of computer awareness.
- + '84-8. Proposed new course, ESC 3001, Environmental Earth Science.
- +\*84-9. Proposed new course, ESC 3099, Microcomputer Applications in the ESC.
- +\*84-10. Proposed new course, ESC 3500, Surface Water Processes & Resources.
- +\*84-11. Proposed new course, ESC 3600, Air Photo Interpretation.
- +\*84-12. Proposed new course, ESC 4010, Field Studies in Earth Science.
- +\*84-13. Proposed revision of ESC major and minor.
- +\*84-15. Proposed new course, SPE 4961, Methods for Teach.& Evaluat.Indiv.Label.TMH
- +\*84-20. Proposed experimental course, EIU 2075, The French Experience.
- \*84-21. Proposed new courses in HED: 1120, Basic CPR, 2320, First Aid & Emergency Care, 3099, Utilization of Microcomputers in the School Health and Community

Agenda - concluded

Health Fields revision of HED 3100 to change title, credit & outline; new courses in PED: 2360, Techniques & Theory of Softball and Volleyball, 3750, Softball Coaching, 3770, Volleyball Coaching; revision of PED 3350 to change title and reduce credit; PED 3460, reduce credit, and PED 3550 reduce credit.

+\*84-24. Faculty Senate Resolution

\*84-26. Proposed new course, SPC 3630, Communicatin in Organizations

\*84-27. Proposed new course, SPC 3700, Speech Communication Research

\*84-28. Proposed revision of the Energy Management Major

\*84-29. Recommendations on Academic Integrity.

\* Motion on floor.

+ Tabled.